

BOARD OF SUPERVISORS

Madison County, Mississippi


E-911 Administration Office

1633 W. Peace Street, PO Box 608, Canton, MS 39046

T: (601) 859-6485 F: (601) 859-4743

DATE: March 9, 2018

TO: Madison County Board of Supervisors

FROM: Emergency Management Agency 

RE: Request of Approval
2018 Emergency Services Administrative Professional Association (ESAP)
Conference

We are seeking approval for attendance and travel expenses for Jennifer Carpenter for the 2018 ESAP Conference in Natchez, MS. The dates of the conference are May 2nd –May 4th.

Jennifer is currently serving as Vice Chair for the Association and this conference also earns credit toward certification.

REGISTRATION FORM:
EMERGENCY SERVICES ADMINISTRATIVE PROFESSIONALS ASSOCIATION

May 2-4, 2018 – Natchea, MS
Natchez Grand Hotel & Conference Center

PLEASE RETURN THE COMPLETED FORM TO:
The University of Mississippi School of Law,
Center for Continuing Legal Education, ATTN: Cindy Heuser,
P. O. Box 1848, 285-G Kinard Hall, University, MS 38677;
Telephone: 662-915-1354; Fax: 662-915-5267

Jennifer Carpenter
Name (print)

Madison Co. EMA
Department

1633 W. Peace St.
Mailing Address

601-855-5620
Daytime Telephone

Fax Number

Canton, MS 39046
City State/Zip

jennifer.taylor@madison-co.com
Email Address

FEES:

- Early Registration ESAP member \$125.00
(Postmarked by April 15)
- Late Registration ESAP member \$150.00
(Postmarked after April 15)
- Early Registration nonmember \$225.00
(Postmarked by April 15)
- Late Registration nonmember \$250.00
(Postmarked after April 15)

You may pay by MC/Visa, indicate a payment by check or you may request an invoice. Go to:
https://secure.touchnet.net/C21670_ustores/web/classic/product_detail.jsp?PRODUCTID=611

You may also register by mail: send this form to the address listed above

METHODS OF MAILED PAYMENT:

Check enclosed in the amount of \$ _____ made payable to *The University of Mississippi*.

Invoice my city: Purchase Order # _____

6:30 – 8:30 Dinner Carriage House Restaurant at Stanton Hall

- I plan to attend dinner.
(Included in registration fee)
- I need _____ guest tickets at \$35.00 per person
Please request guest tickets prior to cutoff of early registration on 4/15. Guest tickets sold only on space-available basis thereafter.

Total fees \$ 125.00

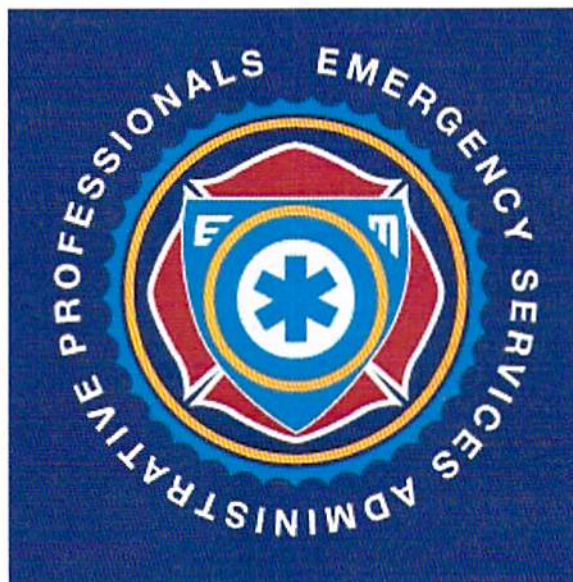


ONE T-SHIRT PROVIDED AS PART OF YOUR REGISTRATION FEE!! Please Indicate size: (Guaranteed only with early registration)

___ S ___ M X L ___ XL ___ XXL

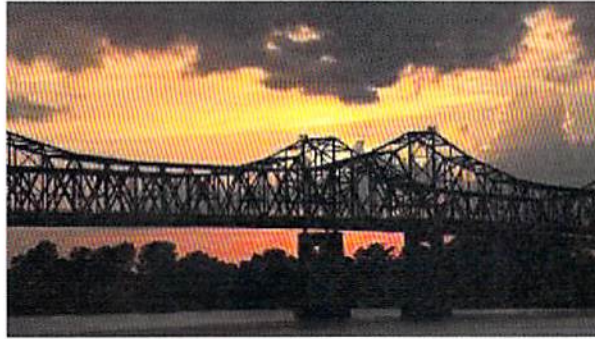
Jennifer Taylor

From: ESAP <renee@olemiss-cle.ccsend.com> on behalf of ESAP <renee@olemiss.edu>
Sent: Tuesday, February 13, 2018 3:18 PM
To: Jennifer Taylor
Subject: ESAP CONFERENCE REGISTRATION OPEN



**9th ANNUAL EMERGENCY SERVICES
ADMINISTRATIVE PROFESSIONALS'
CONFERENCE**

May 2-4, 2018
NATCHEZ GRAND HOTEL & SUITES
Natchez, Mississippi



REGISTRATION NOW OPEN
register here with cc or invoice: [register me](#)

If you need to renew your membership, click here but remember that membership dues go to a separate address.

Registration goes to the University of Mississippi, but membership dues go to ESAP! Membership at \$25 saves you \$100 on 'general' registration.

[Membership Form](#)

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GO AHEAD AND MAKE THAT HOTEL RESERVATION NOW. BLOCK WILL CLOSE ON APRIL 9, 2018 (hotel details below)

It's time to make your plans for the 9th Annual Conference. Join us in Natchez for another incredibly valuable educational conference. And during your "off" hours, you will have structured opportunities to network with colleagues from throughout the state.

Remember that ATTENDANCE AT THE CONFERENCE EARNS CREDIT TOWARD (RE)CERTIFICATION!!

Your executive committee has been hard at work behind the scenes. Educational sessions are GREAT this year! All sessions are intended to be equally applicable to fire, law enforcement and EMS personnel. Take a look ~~

[**CONFERENCE AGENDA**](#)

HOTEL INFORMATION

Room block reserved at **NATCHEZ GRAND HOTEL & SUITES**
BLOCK OPEN UNTIL April 9, 2018. After this date, reservations will be taken on a space-available basis and charged at the prevailing "rack" rate.

RATES

\$119 + applicable taxes for single or double occupancy - City View, King or Double Queen
\$129 + applicable taxes for single or double occupancy - River View, King or Double Queen
\$159 and up for Suites

Additional fees apply for occupancy of 3 or more individuals per room

Rooms available on Wednesday and Thursday nights. Room rates include a light breakfast (most likely continental), wired and wireless internet, free parking and fitness center.

GROUP NAME: ESAP Conference, call hotel direct at 1-866-488-0898 or 1-601-446-9994

Stand by for more information to come! And please be sure to forward this e-mail to anyone you know who might be interested in attending. The Association is always looking for ways to expand its service.

Proudly co-sponsored by the Mississippi State Fire Academy and the University of Mississippi Center for Continuing legal Education



for additional information, please contact
Renee Cain | University of Mississippi | 662-915-6738 | renee@olemiss.edu

STAY CONNECTED:



Univ. of Ms Center for Cont. Legal Ed., P.O. Box 1848,
285G Kinard Hall, University, MS 38677

[SafeUnsubscribe™](#) jennifer.taylor@madison-co.com

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Sent by renee@olemiss.edu in collaboration with

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